



# CAPS

CENTER OF ADVANCED PELVIC SURGERY

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240 Williamson St, Suite 304, Elizabeth, NJ 07202  
Ph: 908-282-2000 Fx: 908-282-6660 [www.RiachiSurgery.com](http://www.RiachiSurgery.com)

## **Cancellation/No Show Policy**

This office has a policy of charging a fee for missing an appointment or canceling with less than one working day's notice. The fee is \$25 for missed/late cancelled appointments, and \$50 for missed appointments for procedures or OB history intake. Both of these fees are not covered by insurance. This fee must be paid in advance of your next appointment. A fee of \$50 will be charged for changing any surgical dates.

The purpose of this fee is to encourage our patient to take their appointments as seriously as we do. That time is reserved for you, and if you do not keep the scheduled appointment, then other patients who need "same day" urgent visits, or earlier appointments than the schedule permits, are obliged to wait longer than necessary.

Obviously, acute health problems and family crises are expected. Cancellation of convenience or last minute schedule conflicts will be your responsibility. We remain available to discuss this policy in general or individual circumstances.

We thank you for your understanding and cooperation.

Patient Signature \_\_\_\_\_

Date Signed \_\_\_\_\_